

**MINUTES OF MEETING
TARA OAKS
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Tara Oaks Community Development District held a Public Hearing and Regular Meeting on September 12, 2022 at 11:00 a.m., at the offices of Springstead Engineering, Inc., 727 South 14th Street, Leesburg, Florida 34748.

Present at the meeting, were:

Silvia Moukhtara Nemer	Chair
Clifton Fischer	Assistant Secretary
Jake Essman	Assistant Secretary

Also present were:

Kristen Suit	District Manager
Jere Earlywine (via telephone)	District Counsel
Sayed Moukhtara	Developer
David Springstead	Project Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Suit called the meeting to order at 11:00 a.m. Supervisors Moukhtara Nemer, Fischer and Essman were present, in person. Supervisor Potts was not present. One seat was vacant.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments.

THIRD ORDER OF BUSINESS

Consider Appointment to Fill Vacant Seat 5, Term Expires November, 2025

- **Administration of Oath of Office to Newly Appointed Supervisor (*the following to be provided in separate package*)**

- A. **Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. **Membership, Obligations and Responsibilities**
- C. **Financial Disclosure Forms**
 - I. **Form 1: Statement of Financial Interests**
 - II. **Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - III. **Form 1F: Final Statement of Financial Interests**
- D. **Form 8B: Memorandum of Voting Conflict**

This item was deferred.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2022-01, Designating Certain Officers of the District, and Providing for an Effective Date

This item was deferred.

Mr. Moukhtara stated the Interim District Engineer, Mr. Rory P. Causseaux, submitted his resignation. Mr. Earlywine described the Request for Qualification (RFQ) process.

This item will be included on a future agenda.

FIFTH ORDER OF BUSINESS

Public Hearing on Adoption of Fiscal Year 2022/2023 Budget

A. Affidavit of Publication

The affidavit of publication was included for informational purposes.

B. Consideration of Resolution 2022-06, Relating to the Annual Appropriations and Adopting the Budgets for the Fiscal Year Beginning October 1, 2022, and Ending September 30, 2023; Authorizing Budget Amendments; and Providing an Effective Date

Ms. Suit presented Resolution 2022-06. She reviewed the proposed Fiscal Year 2023 budget, which is a Landowner-funded budget, and includes Supervisor and meeting room fees.

On MOTION by Mr. Fischer and seconded by Mr. Essman, with all in favor, the Public Hearing was opened.

No members of the public spoke.

On MOTION by Mr. Fischer and seconded by Mr. Essman, with all in favor, the Public Hearing was closed.

On MOTION by Mr. Fischer and seconded by Mr. Essman, with all in favor, Resolution 2022-06, Relating to the Annual Appropriations and Adopting the Budgets for the Fiscal Year Beginning October 1, 2022, and Ending September 30, 2023; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of Fiscal Year 2023 Budget Funding Agreement

Ms. Suit presented the Fiscal Year 2023 Budget Funding Agreement.

On MOTION by Mr. Fischer and seconded by Mr. Essman, with all in favor, the Fiscal Year 2023 Budget Funding Agreement, was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2022-07, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2022/2023 and Providing for an Effective Date

Ms. Suit presented Resolution 2022-07.

On MOTION by Mr. Fischer and seconded by Mr. Essman, with all in favor, Resolution 2022-07, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2022/2023 and Providing for an Effective Date, was adopted.

EIGHTH ORDER OF BUSINESS

Update: Letter to County and State Regarding Stormwater Management Needs Analysis

Ms. Suit presented the letter to the County and the State advising that the CDD has no improvements subject to Stormwater Management Needs Analysis Report requirements.

NINTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of July 31, 2022

Ms. Suit presented the Unaudited Financial Statements as of July 31, 2022.

On MOTION by Mr. Fischer and seconded by Mr. Essman with all in favor, the Unaudited Financial Statements as of July 31, 2022, were accepted.

TENTH ORDER OF BUSINESS

Approval of May 9, 2022 Regular Meeting Minutes

Ms. Suit presented the May 9, 2022 Regular Meeting Minutes.

The following change was made:

Line 14 and throughout: Change "Jack" to "Jake"

On MOTION by Mr. Fischer and seconded by Mr. Essman, with all in favor, the May 9, 2022 Regular Meeting Minutes, as amended, were approved.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *KE Law Group, PLLC*

Mr. Earlywine discussed upcoming CDD activities.

B. District Engineer: *Rory P. Causseaux, P.E.*

There was no report.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- 0 Registered Voters in District as of April 15, 2022
- NEXT MEETING DATE: October 10, 2022 at 11:00 A.M.
 - QUORUM CHECK

The October 10, 2022 meeting was cancelled.

TWELFTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

THIRTEENTH ORDER OF BUSINESS

Public Comments

There were no public comments.

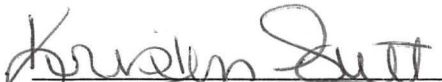
FOURTEENTH ORDER OF BUSINESS


Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Fischer and seconded by Mr. Essman, with all in favor, the meeting adjourned at 11:18 a.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair